



**TRANSPORTATION TECHNICAL COMMITTEE  
MEETING MINUTES  
MARCH 16, 2023  
AMES CITY HALL 515 CLARK AVENUE  
9:00AM-HYBRID MEETING**

**Attendance:**

**TRANSPORTATION TECHNICAL COMMITTEE MEMBERS**

▲	Tracy	Peterson	Ames Municipal Engineer	
▲	Damion	Pregitzer	Ames Traffic Engineer <i>(Chair)</i>	
X	Justin	Clausen	Ames Operations Manager	
X	Kelly	Diekmann	Ames Director of Planning and Housing	
▲	Justin	Moore	Ames Long Range Planner <i>(Vice-Chair)</i>	
▲	Barb	Neal	CyRide Transit Director	
▲	Jonathan	Bullock	Boone County Engineer	
▲	Darren	Moon	Story County Engineer	
X	Gerry	Peters	Ames Community School District	
X	Dan	Culhane	Ames Economic Development Commission	
▲	Sarah	Lawrence	Iowa State University Campus Planner	
▲	Darla	Hugaboom	Federal Highway Administration	†
X	Sean	Litteral	Federal Highway Administration	†
▲	Daniel	Nguyen	Federal Transit Administration	†
▲	Andy	Loonan	Iowa Department of Transportation	†
X	Zac	Bitting	Iowa Department of Transportation	†
▲	<i>Present</i>		<i>Alternate Attendee</i>	*
X	<i>Absent</i>		<i>Non-Voting Members</i>	†

**STAFF AND GUESTS IN ATTENDANCE**

1	Kyle	Thompson	MPO Transportation Planner
2	John	Joiner	MPO Administrator & Ames Public Works Director
3	Mark	Gansen	Ames Civil Engineer II
3	Laura	Colebrooke	Ames Principal Clerk
4	Shari	Atwood	MPO/CyRide Transit Planner
5	John	Gibson	Federal Highway Administration

**I. CALL TO ORDER**

The regular meeting of the Ames Area Metropolitan Planning Organization Transportation Technical Committee was called to order by Damion Pregitzer at 9:01AM.

**II. APPROVAL OF AGENDA OF THE MARCH 16, 2023, MEETING**

MOTION: (Peterson /Moore) to approve the agenda of the March 16, 2023, meeting.

*MOTION PASSED: 7-0*

**III. APPROVAL OF THE MINUTES OF THE JANUARY 12, 2023, MEETING**

MOTION: (Lawrence/Peterson) to approve the minutes of the January 12, 2023, meeting.

*MOTION PASSED: 7-0*

**IV. APPROVAL OF THE MINUTES IF THE JANUARY 17,2023, SPECIAL MEETING**

MOTION: (Peterson/Lawrence) to approve the minutes of the January 17, 2023, special meeting.

*MOTION PASSED: 7-0*

**V. RECOMMENDATION ON FY 2024 TRANSPORTATION PLANNING WORK PROGRAM (TWTP)**

Kyle Thompson, MPO Transportation Planner, explained the purpose of the plan. The development schedule was shown on the slide. Once the draft is reviewed it will go to the Policy Committee and go through the input process. It will then be finalized and go to approval in May and be put in effect July 1<sup>st</sup>. He described the five chapters that were included in the document that was mailed out. He also discussed the eight work elements and the budget for each and how they related to regional and federal planning goals. He discussed the main budget table on page 29.

Mr. Thompson explained the Comprehensive Planning and Complete Streets work elements and the funds for each. He noted the 190<sup>th</sup> street study is scheduled to be completed this year. Mr. Thompson said the options are to recommend the program as presented today to the Policy Committee or to recommend modifications to the Policy Committee.

MOTION: (Peterson/Moore) Recommend the Draft FY 2024 Transportation Planning Work Program to the Transportation Policy Committee for formal approval.

*MOTION PASSED: 7-0*

**VI. OTHER NON-ACTION ITEMS OF INTEREST TO THE COMMITTEE**

Mr. Thompson discussed the Regional STBG Applications and noted the applications are due by March 31<sup>st</sup>, 2023.

Ms. Atwood said the state grant for CyRide is not due until June 1<sup>st</sup>. She asked if the numbers change from getting the TIP in. She asked if the Draft is not due until May.

Mr. Thompson said the Draft will go forward in May. He said the draft will go to the Technical Committee on May 11<sup>th</sup>, 2023.

**VII. UPCOMING DATES**

- a. Transportation Policy Committee Meeting  
March 28, 2023 @ 6:00PM-Ames City Hall (Council Chambers)
- b. Transportation Technical Committee Meeting  
May 11, 2023 @ 9:00AM-Hybrid Format
- c. Transportation Policy Committee Meeting  
May 23, 2023 @ 6:00PM-Ames City Hall (Council Chambers)

**VIII. ADJOURNMENT**

MOTION: (Peterson) Adjourn meeting of the Technical Transportation Committee at 9:24AM.

Minutes prepared by Laura Colebrooke